

FLOWING WELLS SCHOOL DISTRICT
EQUIPMENT TRANSFER/DISPOSAL FORM

BOARD ACTION DATE: _____

AUCTION #: _____

CHECK ONE: Transfer _____ Auction _____ Trade In _____ Other/Detail: _____

FROM: Site: _____ **TO:** Site: _____

Dept./Program _____ Dept./Program _____

MUNIS TAG #	PRINTER TAG #	SERIAL NUMBER	DESCRIPTION	REASON FOR DISPOSAL

Donor

Administrator: _____ Date: _____ Site Property Agent: _____ Date: _____

RECEIVER

Administrator: _____ Date: _____ Site Property Agent: _____ Date: _____

District Property Agent: _____ Date: _____

ORIGINAL FORM MUST ACCOMPANY ITEMS LISTED ON THIS FORM

